**Sample Letter to Disagree with Unexpected Change in a Fund**

Mr. Jack Humphrey

35, Old State York,

Manhattan, New York

Date: August 25, 2022

The Manager

IDB Bank

Manhattan, New York

Subject: Disagreement with the unexpected change in the fund

Sir,

I increased my retirement holdings from 13% to 15.5% of my monthly salary in the month of April. This amount is being withheld from my salary every month, as projected in the attached copy of the withholding form. To my surprise, when I checked my withholdings with Mr. Charles K, the in charge of benefits, the records neither reflect the change nor any credit of the extra amount to my retirement fund.

Kindly correct the withholding records to show the increased deductions from April 2022 as well as the legitimate interest. I appreciate the action to be taken as soon as possible.

Sincerely,

Mr. Jack Humphrey

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