**Sample Thank you Letter for Donation of Goods**

From:

Mr. Clayson Gamble
Principal

1216 Cottonwood Lane

Nashville, TN 37203

Date: August 29th, 2020

To,

James L. Mendoza

Director

Infinity Threads Ltd.

Bridgeville, PA 15017

Dear Mr. Clayson Gamble,

On behalf of Fall-Hamilton Elementary School, I would like to thank Infinity Threads Ltd. for donating our school with five computers. We are very thankful to your company for providing us with computers which will help us provide our students with technical education, which is a must in present times.

Fall-Hamilton Elementary School is an initiative by our NGO named Shiksha and aims at providing education to all those children whose parents are unable to enroll them in schools. Our school has classes up to standard V. Considering the present times, we understand the importance of learning computers for students and that’s why we have recently constructed a computer lab but until now we had just two computers which were donated by some other generous donor like you. And now with your kind support, we will have seven computers in our lab which will help us teach computers to our students.

We would again like to extend a warm thank you to your company for helping us and our students.

Sincerely,

Mr. Clayson Gamble
Principal
Fall-Hamilton Elementary School