**Sample Authority Letter Format To Deputy Commissioner of Customs**

**DIwakar Foods and Spices Pvt. Ltd.**

Date: 27.05.17

To,

Vardhman Shipping Services,

54, Gandhi Nagar

New Delhi

CC: Deputy Commissioner of Customs

Letter of Authorization

We, hereby, authorize Vardhman Shipping Services and its affiliates to make arrangements for custom clearance and delivery of our consigned goods. We, therefore, authorize them to act as our agents and undertake all necessary steps like documentation, declaration, custom clearance, octroi clearance etc. of the imported consignment as and when required.

This authorization applies to and covers the following:

* All goods transported through Vardhman Shipping Services network arriving at different customs airports in India.
* All the import shipments of our company addressed to our different branches within India.
* This authorization letter shall remain valid and will continue until revoked.
* All the previous authority letters issued to Vardhman Shipping Services for import clearance stand void.

Thanking you.  
Sincerely,

For DIwakar Foods and Spices Pvt. Ltd.

Authorized Signatory

Authorized Name