**Letter Format for packaged bank account claims**

Adam Smith

22, Nicholas Street

New York

Ph: 1234-5678

Date: 05.09.15

To,

The Branch Manager,

ABC City Bank

52 Park Street

New York

Reference: Bank Account No. 123-455555

This is to bring to your notice that I have an account with you, the account number which has been mentioned above for reference. I believe that I was mis-sold this account because of the reasons mentioned below:

* It was not told to me that because of my age I will not be able to claim on the travel insurance.
* I was also told that I can get a far better deal on my Home Loan but later I came to know about a more lucrative deal with you for new customers.

I request you to please look into the matter and make necessary investigations for my complaint. If my complaint is upheld then in that case I would require a refund of all the fees paid for this account since it was opened on 01.05.2013.

I would also request you to please transfer my account to the standard current account in your bank with immediate effect.

I have enclosed copies of my account statement reflecting the total fees that I have paid till date.

Yours sincerely,

Adam Smith

**Source: <http://www.club4ca.com/formats/>**