**Format for Appointment Letter With Bond**

AGREEMENT CUM APPOINTMENT LETTER OF JULIA SMITH

THIS AGREEMENT is made on the 10th day of July between ABC Corporation Pvt. Ltd., a company registered under the Companies Act, 1956 and having its registered office at. No. 12, Richmond Street, New York 120 012 (hereinafter called the

“company”) of the one part and Ms. Julia Smith residing at # 22, Silver Apartments, Henry Road, III Block, California (Hereinafter called the “Employee”) of the other part.

WHEREAS

The company is desirous of appointing Ms. Julia Smith as Visual Merchandiser- Retail Outlets and the Employee has agreed to on the below mentioned terms and conditions outlined.

NOW THIS AGREEMENT WITNESSES as follow:

1. The said Ms. Julia Smith is hereby appointed as the Visual Merchandise- Retail Outlets of the company and she will hold the said office, subject to the provisions made hereinafter, for the term of THREE Years from the date of this agreement. As a guarantee you are agreed to keep your all-original education certificates with the custody of ABC Corporation Pvt. Ltd.
2. Your monthly compensation package will be as per the Annexure A attached with the agreement. Your performance will be reviewed from time to time and your salary package may differ as per the compensation policy that is applicable to other employees of your category working in the respective department.
3. The Employee shall be responsible for performing all the duties using the powers which may be assigned to him from time to time by the Management of the Company.
4. The Employee shall, unless not able to work due to ill health or any unavoidable cause, throughout the tenure of three years devote all his time, attention and potential to the business of the company for the good.
5. The Employee shall follow instructions and obey orders as given by Board of Directors of the Company. He shall follow all the orders with respect and conform with all the directions given by the Board to fulfill the orders. She shall promise to serve the company with utmost loyalty using the best of her talent and abilities to serve the company with utmost dedication in order to promote the interest of the company.
6. The said Employee shall not resign her office of Visual Merchandiser till the end of the contract period.
7. The authority of terminating this agreement at any point in time lies with the company. The company may terminate it before the expiry of the contract by giving a notice period of one month in writing to her. The contract can be terminated by the company if you are found guilty of any misconduct or neglect in performing your duties that has affected the business or you commit any breach of contract.

**Source:** [**http://www.club4ca.com/formats/**](http://www.club4ca.com/formats/)