**Tax Deductible Letter to Donor**

Learn to write a pleasant and professional tax deductible letter to the donor who has helped your organization by making some kind of contribution. Write a formal letter expressing your thoughts on the same and appreciating the kind gesture. Also mention about the tax deductions on the same to inform the person or organization.

Use the sample given below which will guide you to include the important information while penning down a formal letter thanking the donor.

**Sample of Tax Deductible Letter to Donor**

City Children Welfare Society

345 Andaman Block

London

21st June, 2014

Amantha Gibbs

A 123, Silk Street

London

Dear Ms. Amantha,

On behalf City Children Welfare Society, I wish to express our sincere appreciation for your donation of $ 5,000 on 19th June, 2014. As you may know that the City Children Welfare Society was organized to help the unprivileged children with accommodation, food, education and health related facilities. You financial assistance will help us greatly in achieving our goals.

City Children Welfare Society is a 102(b)(2) organization. Your kind contribution is tax deductible. Hence, you may deduct contributions as provided in IRC 170(c)(3) of the U.K. Tax Code.

Please retain this letter as proof of your charitable contribution.

Thank you for your help.

Sincerely,

Michael Smith

 No goods or services were provided to you as a result of this donation.

 Handmade diaries and stationery with a fair market value $5,000 were provided in return for your donation.