**Letter Format for Change of Nominee in Bank Account**

From

Amit Gupta

54, Bhagat Singh Enclave

Mumbai

Date: 16.01.19

To,

Vinod Khatri

The Branch Manager

HSFS Bank

Mumbai

Sub: Requesting Nominee Name Change in Bank Account

Dear Sir,

I, Amit Gupta, am a saving account holder in your prestigious bank (A/c No. 123456789). I am writing this letter to request you to please change the name of the nominee associated with this account from Mrs. Garima Gupta to Mr. Sahil Gupta.

I am requesting this nominee name change because of sudden demise of Mrs. Garima Gupta because of which she can no longer be a nominee for my bank account.

I would appreciate if you could process this request to the earliest. And in case of any further clarifications or need, please feel free to get in touch with me at +91-9898989898.

Thanking in anticipation.

Sincerely,

Amit Gupta